

SECRET

DD/ST# 3203-66

OEL 560/66

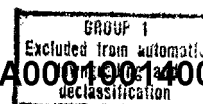
16 JUN 1966

MEMORANDUM FOR: Chief, Administrative Staff, DD/S&T  
SUBJECT: Space Requirements  
REFERENCE: DD/S&T 2955/66, dated 2 June 1966  
Subject: Agency Study of Space Requirements

1. The total departmental personnel figure of [REDACTED] is consistent with the present planning of OEL in regard to predictable personnel expansion by the year 1975-80. The expansion figure is based upon OEL receiving similar and increased tasking within its present framework. Any assumption of additional tasks and/or responsibilities not now within the purview of OEL could effect the departmental personnel figure. The "total space needed" figure of [REDACTED] does not appear to meet the needs of OEL as predicted for the years 1975-80. OEL presently has [REDACTED] square feet of space for personnel and equipment. By computing an unofficial 80 square feet per person for the indicated personnel expansion of [REDACTED] people, a total of [REDACTED] is apparent. This allows only 320 feet for the laboratory expansion, heretofore predicted by detailed study and forecast, to require 3,925 square feet of additional space.

2. The divisions and staffs of OEL should be as contiguous as possible either on a horizontal plane (same floor and adjacent) or vertical plane (directly above or below). The office is presently

SECRET



**SECRET**

OEL 560/66

Page 2

spread out through the building to an almost impractical degree, being on three different floors and at nearly all major compass points. OEL location as it pertains to other directorates is relatively important due to:

a. The receipt of and delivery to Headquarters components of operational data processed by some of the OEL elements.

b. The necessity for continuous liaison and working relations with some elements of DDI, DDP, and DDS.

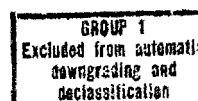
c. Other less constant requirements but nonetheless timely in nature.

3. The laboratory function conducted by the Analysis Division of OEL could be located in a separate structure from the Headquarters building if the building was constructed as a technical building thereby having the necessary power and air conditioning among other assets normally found in a building constructed for technical installations. A rapid secure facsimile or data link to Headquarters would have to be a prerequisite of the separation of AND from the Headquarters building.



25X1A

GEORGE C. MILLER  
Director of ELINT  
DD/S&T



**SECRET**

77269

FORM NO. 238 REPLACES FORM 35-1  
1 MAY 56 WHICH IS OBSOLETE

**DOCUMENT CONTROL** (13-40)

OEL-66 560	SEC. CL.	ORIGIN D/ OEL	CONTROL NO. DD/S&T-3203-66																						
DATE OF DOC 6/16/66	DATE REC'D 6/16/66	DATE OUT	SUSPENSE DATE																						
TO CH/ ADMIN STAFF- DD/S&T FROM George C. Miller SUBJ. Space Requirements REF: DD/S&T 2955/66 Dated 2 June 1966 SUBJ: Agency Study of Space Requirements REC: Orig. & 1- ADDRESSEE			CROSS REFERENCE OR POINT OF FILING <table border="1"> <thead> <tr> <th>ROUTING</th> <th>DATE SENT</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	ROUTING	DATE SENT																				
ROUTING	DATE SENT																								
COURIER NO.	ANSWERED	NO REPLY	3																						

25X1A